

SCAFFOLD INSPECTION FORM

This scaffold inspection form must reflect the structure at the time of the inspection.

In accessing the scaffold, you must refer to the: Australian Scaffolding Standard - AS/NZS 1576, Guidelines for Scaffolding AS/NZS 4576, State Scaffolding Codes of Practice, State Regulations and the Scaffolding Company design and quotation.

The Scaffold must conform to the aforementioned standards and by directions handed down by an engineered authority on the Scaffold Plan. Where the scaffold does not conform, it is the responsibility of the Site Supervisor to ensure corrective action is proposed to the PC.

Client Details		Scaffold Supplier / Installer Details		
Client Name:	Company Name:			
Site Name:	Address:			
Site Address:	Contact Name:			
Contact Name:	Phone:			
Phone:	Email:			
Email:	Website:			
Scaffold Location				
Item	Yes	No	NA	Comments
Has sufficient public protection been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are there sufficient safe guards against conductive electricity?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is there sufficient control over vehicle movement around scaffold?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Supporting Structure / Foundations				
Item	Yes	No	NA	Comments
Are the sole boards fully supported by the foundation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are the sole boards installed on a level base?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are the screwjacks placed centrally on the soleboard?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is any part of the Scaffold built from other than the ground? How? Needles <input type="checkbox"/> Spurs <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are needles/spurs installed to design?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are Jacks/U-Heads sitting square on footing or support?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Does the supporting structure have adequate strength?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are there measures in place to strengthen the supporting structure?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Access & Egress				
Item	Yes	No	NA	Comments
Are Stairs installed and secured correctly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are Ladders installed and secured correctly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are accesses clear for use? Has adequate fall protection been installed between structure and scaffold?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is there access & egress to all working platforms?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

The Structure				
Item	Yes	No	NA	Comments
Is Scaffold set-out correctly? (distance)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is structure square & plumb?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are Handrails fitted and secured?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Does the number of lifts conform to design?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is there sufficient bracing? Is to the scaffold plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do all lifts and hop-ups conform to design?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have unauthorised additions, attachments or improvisations to the scaffold been eliminated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are all planks/hop-ups in place?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is each bay complete with all fittings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fixed ties / Rakers correctly installed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are wall ties used in the scaffolding?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have the tie bolts been torque tested? (if required)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are the working lift heights correct?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are all kickboards in place? Planks secure?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are all mesh guards in place?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mesh or Chain & Shade - Does it screen all live bays and is it secured?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are overlapping boards secured?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are there any undue live weights or loads on scaffold? Are all accesses clear of hazards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is there a maximum load display on loading bays?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are specialised scaffold designs erected according to design and SWMS?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do all stairs have captive placement?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is there sufficient signage or barriers to incomplete scaffold?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
SWMS & Scaffold Plan				
Item	Yes	No	NA	Comments
Are all employees working in accordance with the SWMS and scaffold plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Declaration				
I declare that the scaffold inspection has been completed in accordance with the Act, Regulations, Code of Practices, Australian Standards and Scaffolding company scaffold plan and Designs; and affirm that this inspection conforms <input type="checkbox"/> / does not conform <input type="checkbox"/> with direction.				
Person Conducting Inspection				
Print Name:		Signature:		Date: